

MINUTES

Montevallo City Council Work Session

October 10, 2022

5:30 p.m. at City Hall

Present: Mayor Rusty Nix, Council Member David King, Council Member Lelia Mitchell, Council Member Kenneth Dukes, Council Member Sonya Swords, Council Member Martha Eisenberg. Quorum present.

Work Session called to order at 5:30 p.m. by Mayor Nix.

Discussion of New Business Items on Agenda:

RFP for work on Mahler House Phase II.

Grant proposal to Shelby County Commission for 2023 Grant to improve Park and Recreation facilities. 50% match from City funding, grant due by December 6, 2022.

Mayor Nix Called for Committee Reports:

Mayor Nix called on Council Member King for Public Health & Safety: Council Member King called on Lt. Harrelson for the Police Department. He reported there were 128 Reports for September and 924 Total Reports Year to Date. See Appendix 1.

Council Member King called on Chief Davis for the Fire Department Report. Chief Davis reported there were 144 Total Calls for September and 1,171 Year-to-Date. See Appendix 2.

Council Member King reported on the Planning and Zoning Commission Meeting/ Public Hearing will be Thursday, October 20 and is open to the public.

Mayor Nix called on Council Member Dukes for the Sustainability Report. Council Member Dukes called on Kirk Hamby, Head of Public Works and he reported the department hauled away 8,700 lbs. participating in Shelby County Free Dump Day October 1, 2022.

Mayor Nix called on Council Member Eisenberg for Recreation, Preservation and Community Development. Council Member Eisenberg called on Shane Baugh, Parks and Recreation Director and he reported there would be major Youth Sports Tournaments in town this weekend (91 teams) so the City would have a lot of visitors.

Montevallo City Council Meeting

October 10, 2022

6:00 p.m. at City Hall

Present: Mayor Rusty Nix, Council Member David King, Council Member Lelia Mitchell, Council Member Kenneth Dukes, Council Member Sonya Swords, Council Member Martha Eisenberg. Quorum present.

Pledge of Allegiance

Council Meeting called to order at 6 p.m. by Mayor Rusty Nix. All Council Members present.

Approval and or corrections of the Minutes 9.26.22 – Motion by Council Member Mitchell, second by Council Member Eisenberg, All Ayes, Motion passed.

Recognitions / Awards: None

Opportunities for Citizens to speak to the Council: None

Mayor Nix Called for Committee Reports to Continue:

Mayor Nix called on Council Member Eisenberg to continue with the Parks and Recreation Report. Council Member Eisenberg asked about the status of the facility at Shoal Creek Park? Who is paying for moving and materials of the building. Council Member Eisenberg raised an objection to Office Plaza weeds and vines on building. Code Enforcement to address building.

Mayor Nix called on Council Member Mitchell for the Education, Arts and Outreach Committee Reports.

Council Member Mitchell called on Savannah Kitchens Director of Parnell Memorial Library. Savannah reported there are 14 programs underway at the library; the library held 48 meetings in one month; and the November calendar would be released soon. See Appendix 3.

Council Member Mitchell called on Sarah Hogan, Program Director Impact Montevallo. Sarah reported October is a busy month for Impact engaging in the community. Impact is participating in the at home football games, Fire Prevention Parade, Faith Missionary Health Fair, National Night Out, Chief's Challenge, ArtStalk, National Prescription Take-Back Day and several other events. Impact received its official notice for year 4 of DFC Support Grant. See Appendix 4.

Council Member Mitchell called on Julia Smith, Montevallo Junior City Council (MJCC) Junior Mayor. Julia reported the MJCC will be hosting movie night at Owl's Cove October 29. MJCC will be participating at ArtStalk. The next meeting of the MJCC will be October 17, 2022.

Council Member Mitchell reported on the activities at the Boys and Girls Club. See Appendix 5.

Council Member Mitchell reported Founder's Day would be held on October 13, 2022, at the University of Montevallo.

Council Member Mitchell reported ArtStalk would be held on October 29, 2022 from 11 am – 6 pm on Main Street.

Mayor Nix called on Council Member Swords for Finance, Economic Development & Tourism. Council Member Swords called on Adele Nelson, Executive Director Montevallo Chamber of Commerce. Adele reported the Montevallo Business Hall of Fame 2022 inductees are: Bradford Real Estate Group, Montevallo Family Dentistry and Regions Bank Montevallo. She also reported The American Village

received the “Top Attraction in Shelby County” Award at the Shelby County Tourism and Recreation All Stars luncheon on October 6. See Appendix 6.

Council Member Swords advised Courtney Bennett, Executive Director, Montevallo Main Street could not attend, and no written report had been submitted.

Council Member Swords reported the Finance Meeting date had been moved to Tuesday, October 25, 2022 at 4 pm in Council Chambers and the meeting is open to the public. She advised MDCD met today and discussed the following projects: Hwy 25 project is waiting on ALDOT approval; Hotel Project; MX Bike Track discussion on golf course.

Public Health & Safety (Police, Fire, Code Enforcement, Housing Abatement, Planning and Zoning) – Reported during Council Work Session.

Sustainability (Streets & Sanitation, Recycling, Arbor & Beautification, ValloCycle, Environmental Preservation Initiatives, and Historical Commission) – Reported during Council Work Session.

Recreation, Preservation and Community Development (Parks & Recreation, Youth Athletics, Trails, Annexations) – Reported during Council Work Session and City Council Meeting.

Education, Arts & Outreach (Schools, Library, UM, Boys & Girls Club, American Village, Sister City Commission, Artwalk, IMPACT) – Reported during City Council Meeting.

Finance, Economic Development & Tourism (Finance, MDCD, IDB, Chamber, Main Street) – Reported during City Council Meeting.

Consent to Pay the Bills

Mayor Nix asked for a Motion to Pay the Bills. Council Member Dukes made a motion to pay the bills, second by Council Member King, All Ayes. Motion passed.

New Business:

Authorization to issue RFP for work on Mahler House Phase II. Scope of work to include Electrical, Plumbing, Interior Sheetrock, Roofing and Repairs to Garage and Exterior Room. Budget \$150,000. Motion to approve authorization for Mahler House made by Council Member King, Second by Council Member Eisenberg, All Ayes, Motion passed.

Authorization to apply for Shelby County Park and Recreation Matching Grant for 2023. Project to include upgrades at Orr Park Restrooms (2 locations), Concession Stand at Orr Park Highschool Baseball Field. Matching Amount \$50,000. MDCD City Funds. Motion to approve authorization to apply for Shelby County Park and Recreation Grant in the amount of \$50,000 made by Council Member Mitchell, Second by Council Member Eisenberg, All Ayes, Motion Passed. See Appendix 7.

Old Business: None

Board Appointments: None

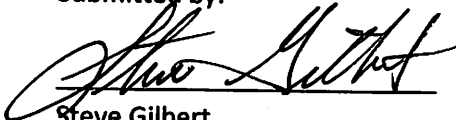
Other Business: Brief discussion of bench location (received from Trex program). See Appendix 8.

Citizen Participation: C P Pierson 1131 South Oak Street: Asked for clarification of point on Wadsworth parking – will this be sold parking to the students? No. It will be open to the public. First-come, first-served.

Veronica Bailey addressed Council about a Food and Coat/ Clothing Drive at Aldrich First Baptist Church and advised if there were any people in need please share.

There being no further business before the Council, Mayor Nix called for a Motion to Adjourn. Motion made by Council Member Dukes, second by Council Member Eisenberg, All Ayes. Meeting Adjourned at 6:40 pm.

Submitted by:

A handwritten signature in black ink, appearing to read "Steve Gilbert", written over a horizontal line.

Steve Gilbert
City Clerk / Treasurer

APPENDIX 1

	January-22	February-22	March-22	April-22	May-22	June-22	July-22	August-22	September-22	October-22	November-22	December-22	Total
Total Reports	93	103	92	88	85	94	109	132	128				924
Criminal Cases	62	80	57	57	61	70	91	104	105				687
Non-Criminal	31	23	25	27	24	24	17	28	23				222
Traffic Accidents	15	18	14	17	14	14	7	15	13				127
Traffic Citations	310	299	118	70	78	179	52	90	84				1280
DUI Arrests	9	7	7	5	6	2	4	8	9				57
Public Intox Arr	0	1	4	1	1	2	2	2	0				13
Alias Arrests	9	13	10	8	10	12	8	7	12				89
Juvenile Arrests	0	1	1	2	2	0	0	1	0				7
Misd Arrests	9	10	5	9	6	6	14	9	6				74
Felony Arrests	0	5	1	4	4	5	2	3	5				29
Total Arrest	31	37	28	28	29	28	30	30	32	0	0	0	130
Auto Thefts	0	0	0	0	0	0	1	0	0				1
Burglaries	0	0	0	0	0	2	4	3	1				10
Auto Recoveries	1	2	0	0	0	0	1	0	0				4
Auto Burglaries	2	2	3	2	2	2	0	2	1				16
Criminal Mischief	3	2	0	2	0	2	2	6	2				19
DV. Related	10	9	9	6	13	8	19	9	11				94
Assaults	2	4	4	2	5	4	7	0	6				34
Fraud/Forgery	0	1	0	1	1	2	1	6	1				13
Harass / Reck	3	0	4	2	3	2	7	6	10				37
Misc. Offenses	11	23	20	16	16	18	27	29	32				192
Robberies	0	1	0	0	0	0	0	0	0				1
Sex Crimes/Other	1	0	0	2	0	1	1	0	1				6
Thefts / Attempts	11	9	6	6	2	10	8	10	8				70
Suicide / Attempts	0	0	0	0	0	0	0	1	0				1
Deaths	0	0	0	0	0	0	0	0	0				0

2022 Montevallo Fire And Rescue Events by Type

Report Date: 10/1/2022 From:1/1/2022 TO:9/30/2022

APPENDIX 2

		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Total
ABDOMINAL		6	4	7	6	4	1	4	8	8	48
ADMIN	FIRE_SERVICE	0	0	0	0	1	0	0	1	0	2
ALARM	CARBMONOX	0	0	2	0	0	0	0	0	1	3
	FIRE_COMMERCI	0	2	1	1	5	4	8	5	7	33
	FIRE_RESIDENTI	3	2	1	8	4	8	3	5	6	40
	MEDICAL	4	2	5	1	5	3	3	1	2	26
ALLERGIES		1	1	0	0	1	1	2	1	1	8
ALTERED		3	1	8	3	2	7	8	5	8	45
ANIMAL	BITE	0	0	2	0	0	0	1	0	0	3
ASSAULT		1	6	0	1	7	1	1	1	2	20
BACK		0	1	1	0	6	0	1	2	1	12
BLEEDING		5	1	2	10	2	5	4	1	3	33
BREATHING		23	8	9	10	11	7	7	16	8	99
BURNS		0	0	0	0	0	0	1	0	0	1
CARDIAC	ADLT	6	3	2	1	3	2	1	1	3	22
	CHLD	0	0	1	0	0	0	0	0	0	1
	INFNT	1	0	0	0	1	0	0	0	0	2
CHESTPAIN		12	8	4	6	3	12	6	5	3	59
CHOKING	ADULT	1	0	0	0	0	0	0	0	0	1
	CHILD	0	0	0	1	0	0	0	0	0	1
	INFANT	0	1	0	0	0	0	0	0	0	1
DIABETIC		1	0	0	2	0	2	1	1	3	10

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Total
DROWNING	0	0	0	1	0	0	0	0	0	1
EXPLOSION	0	0	1	0	0	0	0	0	0	1
EXTREMITIES	9	6	12	4	5	6	4	4	4	54
EYE	0	0	0	0	1	0	2	0	0	3
FALL	0	0	0	0	0	0	1	0	0	1
	0	0	0	0	0	0	1	1	0	2
MULTI-STORY	0	0	0	0	0	0	1	1	0	2
STANDING	10	5	8	7	8	10	6	4	8	66
FD-ASSIST	0	0	0	0	1	1	1	1	0	5
AGENCY	0	1	0	0	1	1	1	1	0	5
AUTOMATIC-AID	0	0	0	0	0	0	0	1	0	1
CHILD-CAR	1	1	0	0	0	2	0	1	0	5
LAWN/F	0	2	0	4	0	1	1	0	1	9
LIFT	20	15	9	10	10	21	13	4	14	116
MUTUAL	0	1	0	0	0	0	0	1	0	2
PUBLIC	2	1	1	0	2	3	1	1	5	16
TREE	0	0	2	0	0	0	1	0	0	3
FIGHT	0	0	0	0	0	0	0	0	1	1
MULTIPLE	0	0	0	0	0	0	0	0	1	1
FIRE	0	2	0	2	1	0	0	0	0	5
APPLANCE	0	2	0	2	1	0	0	0	0	5
BRUSH	2	1	1	2	3	4	0	3	0	16
COMPLAINT	0	0	0	0	1	0	0	0	0	1
DUMPSTER	0	1	0	0	0	0	0	0	0	1
STRUCTURE_CO	4	0	3	1	1	1	0	0	0	10
STRUCTURE_RE	3	7	0	1	1	3	3	2	1	21
TRANSFORMER	0	0	3	0	0	1	1	0	0	5
VEHICLE	0	0	1	2	2	2	0	2	1	10
NATURAL	0	0	0	1	0	2	0	0	0	3
GAS	0	0	0	1	0	2	0	0	0	3

		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Total
GENERAL		3	6	6	7	12	6	11	7	11	69
GUNSHOT	PERSON_SHOT	0	0	0	0	0	1	0	2	0	3
HEAD/NECK		2	1	4	0	3	2	3	0	1	16
HEADACHE		1	0	2	0	0	1	0	0	0	4
HEART		2	1	0	3	0	0	3	2	0	11
HEAT		0	0	0	0	0	2	1	0	1	4
LE-ASSIST	FIRE-EMS	0	0	0	0	1	0	0	0	0	1
LINES		0	0	1	0	0	0	0	0	0	1
MVC	BUS	0	0	0	0	0	0	0	1	0	1
	CHECK_INJURIE	6	8	8	5	5	7	1	6	9	55
	HIT_RUN	0	0	0	0	0	0	0	0	1	1
	PEDESTRIAN	0	0	0	0	0	1	1	0	0	2
	W_INJURIES	2	2	0	2	0	2	2	3	3	16
NOTE		0	0	0	0	0	0	0	0	1	1
OB		1	0	0	2	0	3	2	1	2	11
ODOR	ELECTRICAL	0	0	1	0	0	1	0	0	1	3
	GAS	0	0	1	0	0	0	0	0	0	1
OVERDOSE		0	2	2	1	1	3	2	1	0	12
PERSON	DOWN	0	0	0	0	1	0	1	0	1	3
POISONING		1	1	0	0	0	0	0	1	0	3
SEIZURE		2	2	2	1	5	3	2	2	5	24
STROKE		6	3	0	2	0	4	5	4	3	27
SUICIDE		1	1	1	0	1	0	1	2	1	8
TEST		0	1	1	0	0	0	1	0	3	6
TORNADO_WAR		0	0	1	0	0	0	0	0	0	1

		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Total
TRAUMATIC		0	1	1	0	0	2	0	0	0	4
TRESPASS		1	0	0	0	0	0	0	0	0	1
UNRESPONSIVE		5	3	5	6	6	8	5	6	10	54
	Total	151	115	122	114	126	156	127	116	144	1,171

PARNELL MEMORIAL LIBRARY

SEPTEMBER 2022

VISITS TO THE
BUILDING

1,976

ITEMS CHECKED
OUT

8,368

CITIZEN SAVINGS

\$165,785.55

PHONE CALLS

77

WIFI &
COMPUTER
SESSIONS

3,222

DATABASE
SEARCHES

528

PROGRAM
PARTICIPATION

195

COMMUNITY
MEETINGS

48

PROGRAMS: 14

- 4 Mini Music Sessions
- 4 storytimes with Mr. Mac
- 1 craft kit
- 1 Sweets and Eats kit
- 2 movies
- 1 Diaper Drive
- 1 Plant Swap

PARNELL MEMORIAL LIBRARY

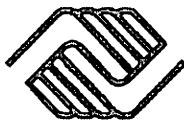
SEPTEMBER 2022

- November event calendar will be released soon so keep an eye out for upcoming events
- Contribute to our new After School Snack Pantry and we'll waive your Parnell library fines
- Join us tomorrow for our Kid's Movie at 3:30 in the Parnell Library Theater for a spooky kid's movie on the big screen
- stop by Wednesday, Oct. 12 to pick up this month's craft kit: make-your-own-monsters with playdoh
- Our third annual Pumpkin Decorating Contest starts Monday, Oct 17! Stop by to pick up your free pumpkin, decorate it at home and send us a picture to win a bucket of candy! Generously sponsored by the Montevallo Chamber Commerce
- Monday, Oct. 24 for Classic Movie Monday at 2 pm we're showing Arsenic and Old Lace on the big screen
- pick up a Sweets & Eats kit on Tuesday, Oct. 25 - we're making candy witch hats
- and don't forget to bring your kids by the library in their costumes on Monday, Oct. 31 for a Halloween treat!
- as always, our regular weekly programs are Mini Music on Tuesdays at 10, Storytime with Mr. Mac on Wednesdays at 9:15, and ESOL English Classes on Thursdays at 6pm

City Council Meeting
October 10, 2022

Ms. Sarah Hogan, program director provided the following report:

- **EVENTS: It's a busy month but a great month of engaging the community.**
 - Great time this weekend at the Home Football Game & Fire Prevention Parade providing information to our citizens.
 - This Saturday we will be hosting our monthly vaping class and attending the Faith Missionary Health Fair.
 - National Night Out is coming up next week on Tuesday, the 18th.
 - The Chief's Challenge will be the following Tuesday, the 25th.
 - At ArtStalk on Saturday, the 29th we will be partnering on three events, National Prescription Take-Back Day, recognition of our Youth Banner project and hosting a movie in the park at dark.
- **RESOURCE LIBRARY:**
 - We've added 15 short videos on a variety of topics: vaping, marijuana, addiction, alcohol use and more to a new resource library for educators and parents to use with youth.
 - We've also added new brochures on a variety of topics that we are disseminating at local events.
 - Let me know if you would like some brochures or information to share at one of your businesses, organizations, or church.
- **4TH YEAR GRANT AWARD:**
 - We received our official Notice of Award for year 4 of DFC Support Grant and our proposed budget for the year was approved with no exclusions. We are excited to be approved for our hidden in plain sight trailer that we can utilize to educate citizens on warning signs and items that can be easily hidden in a youth's room. We will be looking for options/partners to purchase a vehicle to pull this trailer and that can possibly be used to haul items for other Impact events and potentially daily use as an SRO vehicle.



Montevallo Program Report – September 2022

2022												
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
ADA	37	45	46	43	47	69	64	44	45			
2021												
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
ADA	21	28	25	28	28	48	45	38	34	37	37	36

After School Care:

- We have three new members courtesy of Chilton County DHR!
- The club received a donation of a used copier/printer, along with about a 6-month supply of toner!
- The University of Montevallo’s Track and Cross-Country team are still making weekly visits to the club to hang out with members!

Anti-Bullying – Counselors had their groups recount how they have dealt with any bullying at school from the start to now.

Community Service – Members are making signs and posters the city will put up during the annual Fire Prevention Parade.

Positive Action – Members were encouraged to stand at our new Affirmation Station, look at their reflection in the mirror, and read one affirmation while there.

Project Learn – Members regularly take time to select a book from our bookshelf and read after they eat.

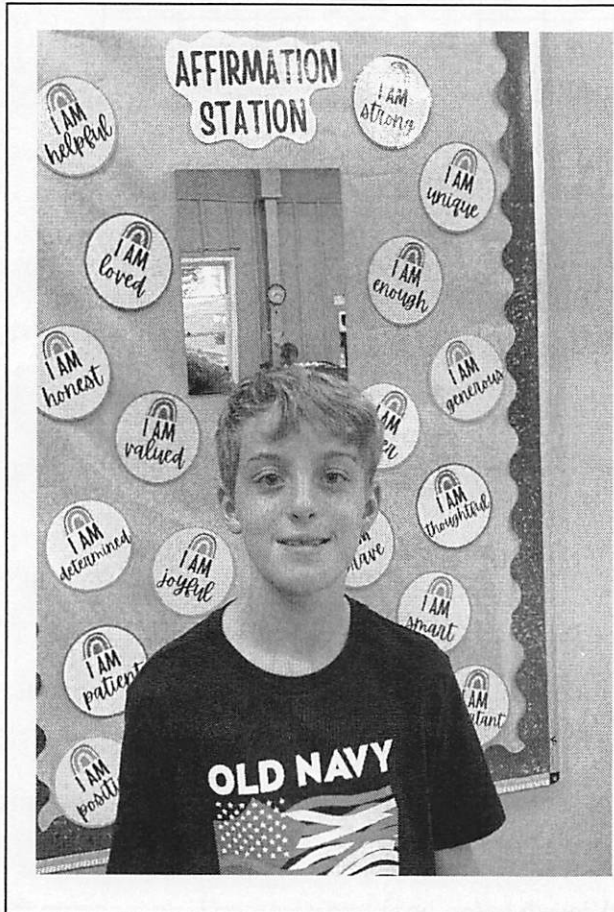
Healthy Habits – UM athletes guided groups through some light exercise sessions, accompanied by some of their favorite workout music.

Triple Play – Groups had pull-up competitions for those who were interested using the playground equipment.

SMART Moves – Members were given two choices to guided questions and were tasked with standing on one side of the room or the other depending on their answer.

Club News:

- We are still waiting on the replacement of our doors and gutters!
- Our Advisory Council had members and volunteers sit at a booth during Montevallo's Tinglewood Festival, where they gave information, answered questions, and ran the Kid's Fun Zone!
- Our ADA is holding steady, though we are looking to continue growing in numbers as the school year progresses!
- Miss Britt, our Program Coordinator, has sadly left the club to pursue a different line of work and build towards her career. The whole club will miss having her here and her great work!

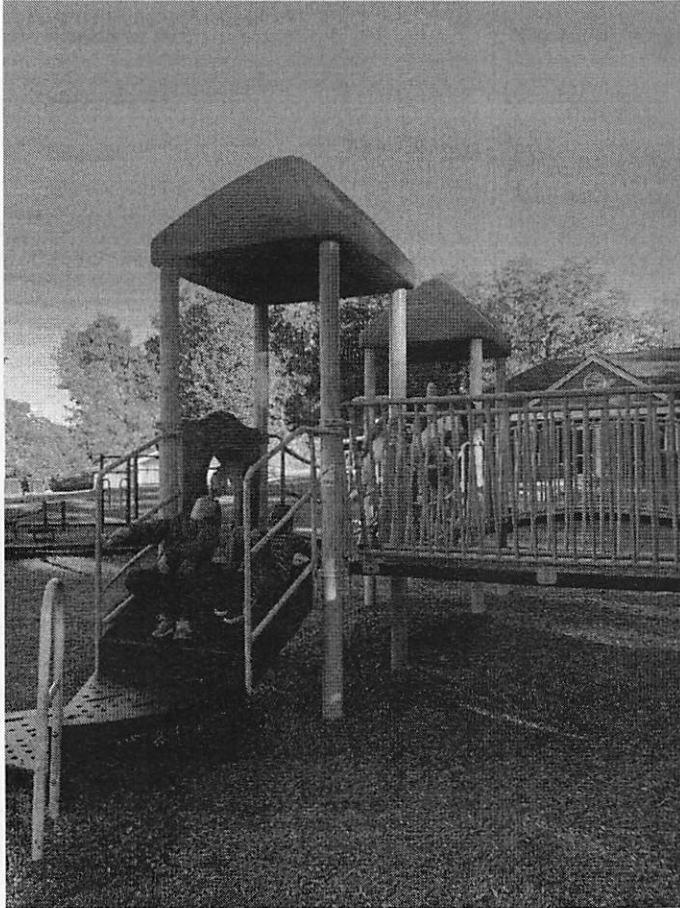


Youth of the Month

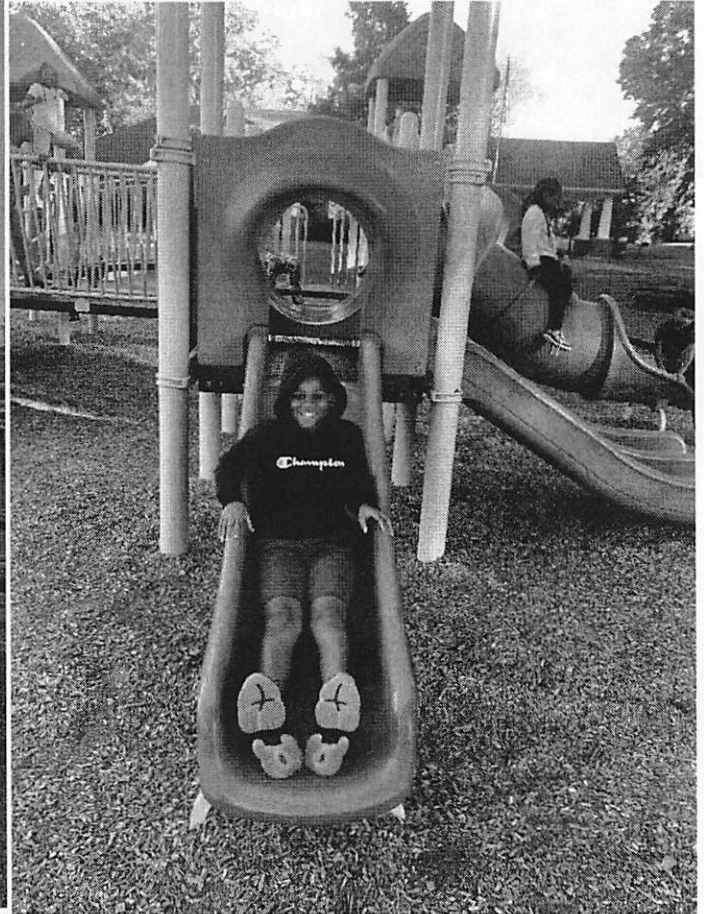
Jaxon Rollan-Moore

Jaxon is a 10-year old from Montevallo! He has continually attended the club for many years and is here almost every day. He enjoys playing basketball and Minecraft with his friends!

His favorite color is green, food is spaghetti, favorite area is the Cove, and his favorite thing to do is hang out with his best friend, Gray!



The playground offers the Lions some of the best views when it comes to watching planes fly overhead!



The slide may not be as long as he is tall, but Eli isn't letting that stop him!



This Fall weather is the perfect time for
playground relay races to begin!

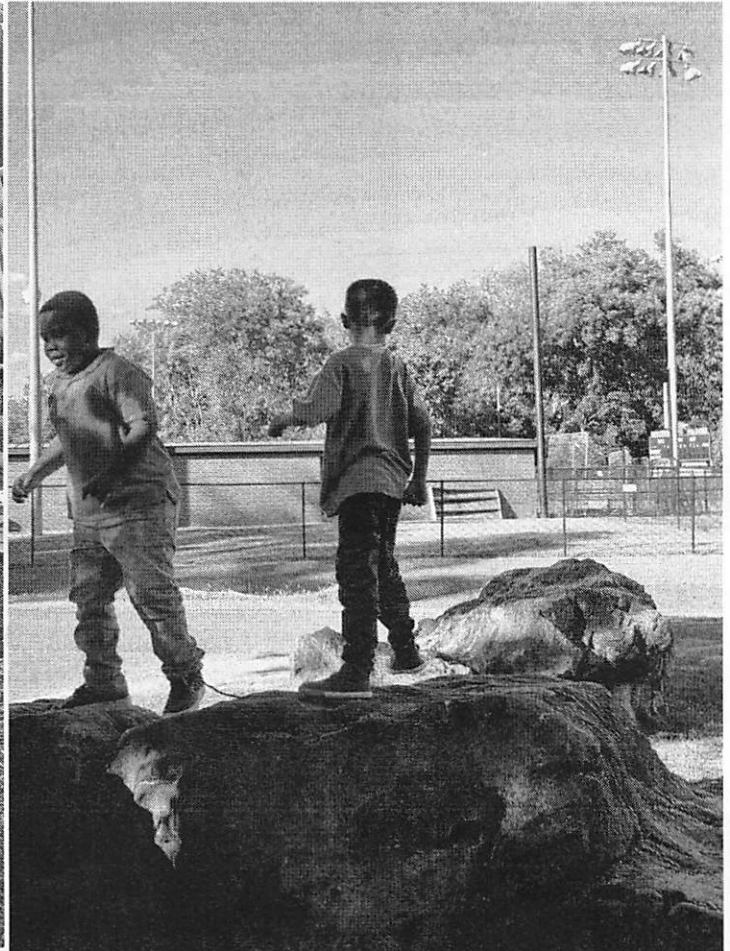
Arin and Eve say "Peace!"



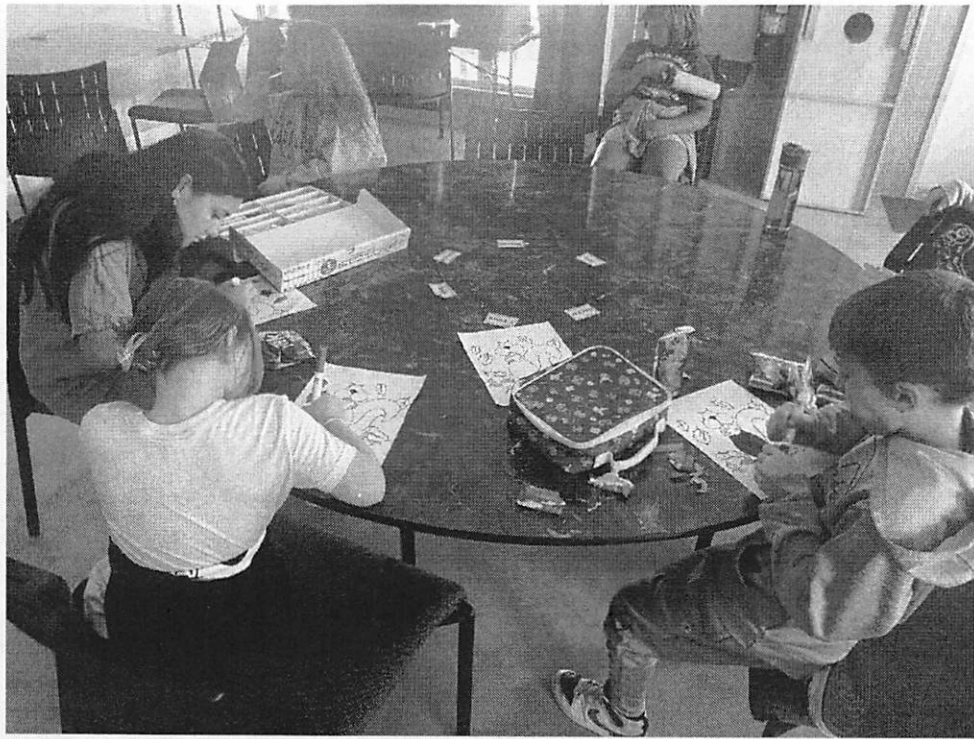
BOYS & GIRLS CLUBS
OF CENTRAL ALABAMA



A future climber or fireman in the making, just look at the form!



It may not look like much, but to them these rocks are mountains!



The Monkeys are beginning to ramp up their production of Fall themed decorations. Here we have squirrels!

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Faint, illegible text, possibly a watermark or bleed-through from the reverse side of the page.

- 1) **Montevallo Business Hall of Fame Class of 2022** inductees - 1) Bradford Real Estate Group, 2) Montevallo Family Dentistry, 3) Regions Bank Montevallo. This honor is given annually to three Montevallo businesses for their leadership, success in business and community involvement.
- 2) American Village received *Top Attraction in Shelby County Award* at the **Shelby County Tourism and Recreation All Stars Luncheon** on Oct 6, 2022
- 3) **Montevallo Pecan Sale** / \$12. for one-lb. bag / deadline to order- Oct 18 / contact Montevallo Chamber / benefits Community Grant Fund
- 4) **Drayer Physical Therapy Ribbon Cutting & Open House** on Thurs. Oct 13 at 9:30am-11:30am, 742 Main St.
- 5) Montevallo Chamber and Parnell Memorial Library will be partnering again this year for the 3rd annual **Pumpkin Decorating Contest**, Oct 17-28
- 6) Montevallo Chamber will be at **National Night Out** on Tues. Oct 18, 5:30-7:30pm, Pecan Grove @ Orr Park with prizes, free popcorn and Barney !
- 7) **Oct. Montevallo Chamber Luncheon** Wed Oct 19 "UM Athletics" Guest Speakers: New Coaching Staff, Parnell Library Networking at 11:30am & lunch at noon \$12. each RSVP by Oct 17th to 205-665-1519 or email montevallochamber@gmail.com. Luncheon Sponsor - University of Montevallo
- 8) **Montevallo Nutrition** Ribbon Cutting on Sat. Oct 29 at 10am, 746 Main St.
- 9) **Hometown Halloween** on Monday Oct 31, 3:30-5pm, Downtown Montevallo
- 10) **Coffee with the Mayor** on Thurs Nov 3, 7:30-9:00am at Strand Coffeehouse, 620 Main St.
- 11) **Montevallo Christmas Parade** on Thurs. December 1st at 6pm



Adele Nelson

Executive Director

Montevallo Chamber of Commerce

P.O. Box 270 Montevallo, AL 35115

205.665.1519 office

www.montevallocc.com

SHELBY COUNTY COMMISSION



DEPARTMENT OF DEVELOPMENT SERVICES

PARK AND RECREATION

GRANT PROGRAM

FY 2023

Deadline for Applications is 12 noon on Tuesday, December 6, 2022.

SHELBY COUNTY PARK AND RECREATION GRANT PROGRAM

STATEMENT OF NEED/CONCERN

As the population in Shelby County continues to grow, the demand for parks and recreation facilities within the County grows as well. In the incorporated communities, the amount and perception of open space is there is less and less. In the unincorporated areas, the need for recreational facilities often goes unmet. In recognition of these needs, the Shelby County Commission has funded this grant program to spur the provision of adequate open space, parks, and recreational facilities within the County.

PURPOSE

The purpose of the Park and Recreation Grant Program is to provide a means of assisting various entities within Shelby County in developing and/or improving parks and recreational opportunities in the county, especially in supporting the vision and goals of the Shelby County Comprehensive Plan.

This program must provide an efficient and equitable means of providing funds and services to a countywide constituency, while being mindful of limited public funding resources and public sector legal restrictions. The program is designed to provide coordination between public funds obtained from: the Shelby County Commission; municipalities within the County; the public school systems in Shelby County; the Shelby County Parks and Recreation Authority; and private sector funds obtained from various private associations and organizations throughout the County. The Shelby County Department of Development Services will assist the County Manager and the County Commission in determining the amount of county grant funds to be made available for the Park and Recreation Grant Program. Close attention will be given to geographical distribution of projects throughout the County. Priority will also be given to applicants applying to ADECA or any other federal or state programs leveraging governmental/public funds.

PROGRAM GUIDELINES

Funding through the Shelby County Park and Recreation Grant Program is designed to parallel and complement the recreation facility projects developed by the Shelby County Commission. This general category of funding for parks and recreation facilities is designed to increase the user capacity of existing facilities, acquire property to increase the physical size of existing facilities, and/or to provide for capital development of facilities in public areas un-served by present facilities.

In order to provide the broadest range of recreational services to Shelby County residents, the funding priorities for this Grant Program are as follows:

- New construction of parks, trails, and other recreational facilities; and,
- Increasing user capacity through expansion of existing facilities; and,

- Renovation or replacement of existing recreational fields, equipment and/or facilities; and,
- Combination of new construction and renovation of existing recreational facilities.

Eligible Projects

Projects must be located on property that is contractually obligated for public use and/or benefit. Operations and/or operating supplies are not eligible for Shelby County Park and Recreation Grants. The following types of facility development projects are eligible for a Shelby County Park and Recreation Grant:

- Trails
- Athletic field projects/complexes
- Passive recreational parks/facilities
- Other recreational facilities that support the vision and goals of the Shelby County Comprehensive Plan.

Project Examples

New Recreational Construction	Renovation / Replacement
New athletic fields, soccer, baseball, etc.	Replace dugouts, scoreboards, bleachers, press boxes, etc.
Trails for walking, hiking, running or biking	Replace playground equipment such as swings or existing units or surface materials and related items
New athletic buildings or structures, press boxes, restrooms, new bleachers that increases capacity	Field Maintenance such as top-dressing or re-grading of fields, aeration, replacing existing irrigation
New light fixtures or replacement of existing fixtures that increase lighting functionality (foot candles/safety enhancements)	
New playground equipment or replacement equipment that increases the capacity	

Who Can Apply

Any organization from the following list may apply for a Shelby County Park and Recreation Grant:

- Municipalities within Shelby County
- All public school systems within Shelby County
- Public Agency property owners
- Shelby County-area non-profit athletic or recreational associations

Applicants must be a Shelby County registered vendor or able to meet vendor requirements.

Prospective applicants are not eligible to apply if the entity has an open Park and Recreation grant.

Funding Requirements

In order for the available grant funds in this program to be utilized to their greatest extent possible, a matching requirement is necessary for all grant awards. All projects will be considered on a 50 percent matching basis, up to the appropriate maximum funding amount. The sponsor shall demonstrate the project is financially feasible and the sponsor has the resources and capabilities to facilitate the project to completion, especially if the amount to complete the project exceeds the matching requirement.

The maximum amount that can be applied for is \$100,000.

Proof of matching funds is required at the time of application. Applicant must identify matching fund sources and amounts at the time of application with one or more of the following: current organization financial balance sheets, IRS form 990, a letter of credit from a financial institution or any other documentation deemed appropriate by Shelby County. In-kind services used for match must be accurately documented as to dollar amount of value.

Project Matching Examples

A. EXAMPLE: A City or local non-profit recreational organization requests assistance to develop an athletic field on property owned by the Shelby County Board of Education. The Board of Education approves the project and agrees to take possession of the facilities upon construction or leases the field to the entity for public operation and use. Total project cost = \$80,000. Shelby County may fund up to a maximum of \$40,000 for the project, provided the project meets all criteria within the application process.

B. EXAMPLE: A local non-profit recreational trail organization requests assistance to develop Phase II of an existing unpaved natural trail utilizing easements dedicated to a City. The City agrees to maintain the trail easement upon completion of the trail. Total project cost = \$125,000. Shelby County may fund up to a maximum of \$62,500 for the project, provided the project meets all criteria within the application process.

C. EXAMPLE: A City requests assistance on replacing the bleachers at a baseball field, the procurement of replacement playground surfacing and swing set seats/cabling and drainage improvements at an existing city park: Total project cost = \$210,000. Shelby County may fund up to 50 percent of the total project cost, up to a maximum of \$100,000. Although 50 percent of the project cost is \$105,000, the maximum funding for this type of project is \$100,000, provided the project meets all criteria within the application process.

All facilities that receive grant funding shall have policies and practices that allow all Shelby County residents access to facilities. The applicable entities shall develop and administer the participation and/or access guidelines or requirements.

Note: Costs for design, planning, or routine maintenance are not eligible. Safety enhancements for public spaces are not eligible, such as security cameras.

Funding Review Process

Applications must be submitted by the deadline in order for Shelby County to analyze each funding request. A competitive process has been developed to evaluate applications.

Grant applications shall be submitted to the Shelby County Department of Development Services. Evaluation of each application will be made to ensure the applicant and the proposal meet eligibility and guideline requirements. Applications received will be evaluated according to the effectiveness with which the proposal furthers the Shelby County Comprehensive Plan. Funding decisions will be based on this evaluation; however, award amounts will in part be based upon availability of program funds. Proposals recommended for award will then be submitted to the County Manager for consideration and then submitted to the County Commission for final approval. Final decisions remain at the discretion of the Shelby County Commission. The Department of Development Services will contact grantees upon County Commission approval and provide contracts for review and execution. All grant assurances and deliverables must be provided prior to the execution of the grant contracts. The grant funds will not be disbursed until the Department of Development Services receives a copy of the executed construction contract and Notice to Proceed or documentation of eligible reimbursable expenses.

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APPENDIX 8

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